

CITY COUNCIL MEETING

November 25, 2025

6:00 P.M.

DRAFT MINUTES



www.ci.bonney-lake.wa.us

Location: The physical location of the Council Meeting was at the Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington. The public was also given the option to call in or attend virtually the Council Meeting.

Audio starts at:
06:00

I. CALL TO ORDER – Mayor Terry Carter, called the meeting to order at 6:00 p.m.

- A. Pledge of Allegiance: Mayor Carter led the audience in the Pledge of Allegiance.
- B. Roll Call: Administrative Specialist II Debbie McDonald called the roll. In addition to Mayor Carter, elected officials attending were Deputy Mayor Dan Swatman, Councilmember Angela Baldwin, Councilmember Aaron Davis, Councilmember Gwendolyn Fullerton, Councilmember Kerri Hubler, and Councilmember Brittany Rock. Councilmember in virtual attendance was Councilmember J. Kelly McClimans.

Staff members in attendance at the physical location were City Administrator John P. Vodopich, Police Chief Mark Berry, Chief Finance Officer Cherie Reiersen, Municipal Court Judge Joanna Daniels, Administrative Services Director Chuck McEwen, City Engineer Ken Gill, Judicial Branch Administrator Geri Resch, Assistant City Engineer Andrew Fonda, Assistant to the City Administrator Leslie Harris, Judicial Specialist III Terri Terry, and Administrative Specialist II Debbie McDonald.

Staff members in virtual attendance Community Court Case Manager Karla Lewis.

Audio starts at:
06:02

C. Agenda Modifications:

- 1. Mayor Carter announced to the Council AB25-81-Resolution R25-81 is moved to full agenda items and AB25-88-Resolution 25-88 has been pulled from the agenda.

Audio starts at:
06:03

D. Announcements, Appointments and Presentations:

- 1. **Presentation:** State of the Court.

Judge Joanna Daniels presented her power point presentation on the State of the Courts. She went over how the courts work, the accomplishments for the year, needs and grants.

Councilmembers had no further questions.

Audio starts at:
06:31

II. PUBLIC HEARINGS, CITIZEN COMMENTS & CORRESPONDENCE:

- A. Public Hearings: None.
- B. Citizen Comments: None.
- C. Correspondence:

The City Clerk's Office received an email on November 18th, that was shared prior to the meeting with the Mayor and Council from James Houghton regarding frequent power outages.

Audio starts at:
06:32

III. COUNCIL COMMITTEE REPORTS:

- A. Finance Committee: Deputy Mayor Swatman reported the Finance Committee met in person and virtually today at 5:00 p.m. The Committee went through personnel updates, procedural things, B and O Tax, budget being tight for next year.
- B. Community Development Committee: Councilmember Fullerton reported the Community Development Committee met in person and virtually on November 18, 2025, The Committee discussed and forwarded AB25-81 Source Control Inspections and AB21-89 Adopting Safety Action Plan on tonight's Consent Agenda.
- C. Public Safety Committee: Councilmember Baldwin reported the Public Safety Committee did not meet and is expected to have their next meeting virtually at 3:45 p.m. on December 9, 2025. Public is welcomed to attend.
- D. Other Reports:

Regional & Community Activities: Councilmember Fullerton reported on her attendance at the Community Families First (CFF) meeting. The Big Give was last weekend with Councilmembers helping deliver Thanksgiving meals. Community Toy donation boxes are set out. In need of 500 toys for community children.

Councilmember Fullerton announced the following upcoming even:

- Mayor's Food Drive Dec 1-19th
- Sumner Bridge Lighting Nov, 29th, 12 PM to 7 PM
- Sumner Santa Parade Dec. 6th, 3:30 PM.
- Bonney Lake Tree Lighting Dec 6th, 6 PM.
- Sumner Career Day Dec. 8th Contact Melissa Nelson with the School District if you would like to speak.

- Building Beyond the Walls, sign up for construction skills training 8:39-4:29 Jan. 24 and 31, Feb. 7, 21, and 27, Mar, 7 and 14, in Buckley.

Pierce County Regional Council (PCRC): Councilmember Fullerton also attended PCRC meeting, noting updates to the Legislative agenda. Had a presentation from Continuum of Care (COC) on how to prevent homelessness. Also had a presentation for the Pierce County Library system. Council will need to vote the City's new delegates before the next PCRC meeting. At the January meeting will be the vote for the new Chair, Councilmember Green from Buckley was nominated.

Alliance for Climate Change: Councilmember Fullerton and Councilmember Hubler attended the zoom meeting for Alliance for Climate Change on November 14. The presentation was a Wildfires and Smoke workshop.

Audio starts at: 06:45 **IV. CONSENT AGENDA:**

- A. **Approval of Corrected Minutes:** October 21, 2025, City Council Workshop, October 28, 2025, City Council Meeting, And November 4, 2025, City Council Workshop.
- B. **Approval of Accounts Payable and Utility Refund Checks/Vouchers:** Accounts Payable Check/Voucher Wire Transfer #2025102701 For City Purchasing Cards In The Amount Of \$63,485.60. Accounts Payable Check/Vouchers #100334 To #100400, And Wire Transfers #20251030, #49259519, #2025103001, #2025103002 In The Amount Of \$1,649,020.13. Accounts Payable Check/Vouchers #100401 To #100429 In The Amount Of \$5,998.33, Accounts Payable Check/Vouchers #100430 To #100493, And Wire Transfers #20251021, #20251103, #20251106, #20251113, And #2025110301 In The Amount Of \$840,431.75. Accounts Payable Check/Vouchers #100494 To #100503 In The Amount Of \$1,772.49. Accounts Payable Check/Vouchers #100504 To #100505 In The Amount Of \$8,469.34. **Voids:** 95154 – Replaced With Check #100247, 96687 - Replaced With Check #100268, 96709 - Replaced With Check #100262, 96798 - Replaced With Check # 100287 95096, 95241, 95250, 95286, 95324, 95336, 95354, 95357, 95404, 95512, 95519, 95520, 95522, 95650, 95657, 96006, 96008, 96011, 96029, 96056, 96133, 96148, 96256, 96260, 96261, 96264, 96269, 96277, 96447, 96451, 96452, 96597, 96664, 96684, 96667, 96691, 96696, 96697, 96698, 96706, 96710, 96713, 96836, 96860, 96863, 96864, 96953, 97167, 97172, 97175, 97180, 97183, 97191, And #97193 All Unclaimed Property Remitted To DOR Wire # 2025103002.
- C. **Approval of Payroll:** Oct 16-31, 2025, For Checks #35295– 35304 Including Direct Deposits And Electronic Transfers Totaling \$936,759.80. **Void:** None.
- D. Moved to Full Council Issues Item B.
- E. Pulled from agenda for a future meeting.

F. **AB25-89– Resolution R25-89** – Resolution Of City Council Of The City Of Bonney Lake, Pierce County, Washington, Adopting A Safety Action Plan.

G. **AB25-86 – Motion M25-86** – A Motion Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing The Mayor To Sign An Interagency Agreement With The Chamber Collective.

Councilmember Baldwin moved to approve the Consent Agenda. Deputy Mayor Swatman seconded the motion.

Consent Agenda approved 7 – 0.

Audio starts at:
06:50

V. FULL COUNCIL ISSUES:

A. **AB25-90 – Resolution R25-90** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Accepting The Bid For The Sale Of Tax Parcels 0520261042 And 0520261041 And Authorizing The Mayor To Take Any And All Appropriate Acts To Sell The Property.

Deputy Mayor Swatman moved to approve AB25-90 – Resolution R25-90. Councilmember Baldwin seconded the motion.

Resolution R25-90 approved 7 – 0.

B. Moved from Consent Agenda Item D. **AB25-81 – Resolution R25-81** – A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Authorizing An Interlocal Agreement with The Tacoma Pierce County Health Department To Perform Source Control Inspections In Bonney Lake.

Deputy Mayor Swatman moved to table AB25-81 – Resolution R25-81 Source Control Inspections. Councilmember Baldwin seconded the motion.

Motion to Table Resolution R25-81 approved 7 – 0.

Audio starts at:
06:53

VI. EXECUTIVE SESSION: None.

Audio starts at:
06:53

VII. ADJOURNMENT:

At 6:53 p.m. the Meeting was adjourned by Mayor Carter with the common consent of the City Council.

Sadie A. Schaneman, MMC, City Clerk

Terry Carter, Mayor

Items presented to Council at the November 25, 2025, Meeting for the record: None.

Note: Unless otherwise indicated, all documents submitted at City Council meetings and workshops are on file with the City Clerk. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.