

Arts Commission Meeting

January 21, 2026
6:00 PM



<http://www.bonneylake.gov/>

AGENDA

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

The public is invited to attend Arts Commission Meetings. Options for attending are provided below.

In-Person: Bonney Lake Justice & Municipal Center at 9002 Main Street East in Bonney Lake

By internet: Chrome- [TEAMS Meeting Link](#) (Meeting ID: 273 947 907 573 81)

All public online cameras and microphones will be disabled except during citizen comments. Only staff and presenters will be visible and unmuted during the entire meeting.

I. Call to Order

II. Appointment of Chair and Vice Chair

III. Arts Commission Roll Call

Commissioner Lane Arndt, Commissioner Eric Bass, Commissioner Melissa Deckman, Commissioner Charissa Janke, Commissioner McKenna Kim-Locke (student rep), Commissioner Carrie Maez, Commissioner Erin Olds, Commissioner Jessica Scheiderer, and Commissioner Walter Thurman

IV. Approval of Minutes

A. November 19, 2025

V. Correspondence

VI. Public Comments

Public comments can be made in-person or virtually during this portion of the meeting. Comments are limited to 5 minutes. All who comment will be asked to state their name for the meeting record.

VII. Old / Continuing Business

A. Roundtable Update: 2025-2026 Arts Commission Work Plan

VIII. Items for Discussion/Action

A. Arts Commission Bylaws Update

IX. Open Commission Discussion

X. Adjournment

Anything submitted at the Meeting will be added to the end of the packet the next day.

The City of Bonney Lake does not discriminate on the basis of disability, race, color, or national origin in its programs, services, or activities. If you need language assistance, translation, or an auxiliary aid, service, or policy modification to fully participate, please [email the City Clerk's Office](#) or call at 253-862-8062 (TTY 711) at least 5 business days before the event; later requests will be honored when feasible.

**ARTS COMMISSION
MEETING**

**November 19, 2025
6:00 p.m.**

DRAFT MINUTES



The Arts Commission advises the Mayor and City Council on matters of the arts and community culture of Bonney Lake; to provide community leadership and assistance in advocating for, developing and promoting the arts in Bonney Lake; and to improve the quality of life and enhance the aesthetic environment of Bonney Lake through art.

www.cobl.us/artscommission

Location: Justice & Municipal Center, 9002 Main Street East, Bonney Lake, Washington.

Audio starts at:
00:00:03

I. Call to Order: Chair Olds called the meeting to order at 6:00 p.m.

II. Roll Call: Arts Commissioners in attendance were Commissioner Lane Arndt, Commissioner Eric Bass, Commissioner Melissa Deckman, Commissioner Charissa Janke, Commission McKenna Kim-Locke, Commissioner Erin Olds, Commissioner Walter Thurman. Commissioner Jessica Scheiderer attended virtually. Commissioner Carrie Maez was excused.

City staff members in attendance was Assistant to the City Administrator Leslie Harris.

Audio starts at:
00:00:57

III. Approval of Minutes: September 17, 2025

The minutes were unanimously approved.

IV. Public Comments and Concerns: None.

Audio starts at:
00:4:55

V. Old / Continuing Business:

A. Roundtable Update: 2025-2026 Arts Commission Work Plan

i. Beach Chair Update

Artist Jacob Lucas shared information about the large beach chair he carved after speaking with Commissioner Maez. Would love to see it installed at Allan Yorke Park. Lucas offered to sell the chair to the city for \$6,700 plus tax. It's 12 ft tall and three people could fit. He could potentially deliver but the city would need to install. Invited commissioners to come view the chair. He has done artwork for other cities, including the fisherman in Bonney Lake. With the fisherman needing to be replaced, he is also open to doing other artwork for the city.

Commissioner Scheiderer asked if we can set up a GoFundMe to raise funds for the project. Harris will research.

ii. STEM Fair

Commissioner Deckman shared that the Sumner-Bonney Lake School District Art and STEM Fair is February 21 at Sumner High School. Commissioners are invited to award blue ribbons. Harris will order 100 more ribbons. Harris will talk to Mayor Carter about creating a Mayor's Award ribbon this year.

- iii. Pinot and Poetry
On hold for now.
- iv. Writing Workshop
Commissioner Scheiderer has been in contact with a couple local authors who seemed excited about the possibility of holding a workshop. Commissioner Kim-Locke shared that she's been reaching out to local businesses about hosting a workshop. Could potentially host at the school, library, or city facility. The subcommittee will continue working on this item.
- v. Video Project
Commissioner Arndt will be meeting with Keelyn from White River High School about the video project. Arndt met with the Greater Bonney Lake Historical Society. He has been experimenting with AI. Taking still photos and recreating the events from the 13 historical markers. Idea is people will be able to scan a QR code and visually learn about the history. Will need to look at city policy and talk to attorney about the use of AI.
- vi. Arts Commission Brochure
No updates.
- vii. Painted Ducks
Commissioner Deckman and Commissioner Thurman shared that the refurbished ducks were installed during Beautify Bonney Lake. Could use some new tools and a ladder to install the ducks on the corner with the daycare.
- viii. Painted Trash Cans
Commissioner Deckman is available on April 25 to coordinate the painting of the trash cans during Parks Appreciate Day. Will need the city's parks staff to prep and put white paint on the cans to be painted.
- ix. Utility Box Art Wrap Project
Assistant to the City Administrator Harris shared that the city attorney has reviewed the Call for Artists. Harris is confirming the art requirements with Sandi's Signs. Submissions will be accepted on an ongoing basis with first review in January. We will need to solicit sponsors to help fund this project.
- x. Ascent Park Artwork Selection
No updates.
- xi. Rainbow Bridge at Dog Park
Project on hold.
- xii. Fire Station Art
No updates.

- xiii. Mural at the Historical Society
No updates.
- xiv. Street Pole Banners
Assistant to the City Administrator Harris shared an update on the street pole banner program and shared draft designs that commemorate America’s 250th celebration.
- xv. Arts Month Proclamation
Mayor and City Council proclaimed October as Arts Month.
- xvi. Medal of Arts
Will need to find and update the application, promote and review nominations. Revisit in January.
- xvii. Annual Arts Commission Report to City Council
Revisit a date in January. Send pictures and update on work plan to Chair Olds. Will create a slide presentation.

Audio starts at:
01:28:45

VI. New Business:

- A. 2026 Meeting Schedule
Commissioners agreed to meeting on January 21, April 15, July 15, and October 21, 2026.

Assistant to the City Administrator Harris shared that she will be bringing forward an update to the bylaws to change the meetings from monthly to quarterly. Harris also shared that Commissioners will need to appoint a chair and vice chair at the first meeting of the year. She also shared that Commission Bass and Deckman’s terms end on April 6, 2026.

VII. For the Good of the Order:

Audio starts at:
01:35:02

- A. Correspondence: None.
- B. Staff Comments:

Assistant to the City Administrator shared that the city’s tree lighting ceremony is on December 6 and that the Liberty Ridge PTO is coordinating a gingerbread hunt around the city.

- C. Commissioner Comments:

- a. Would like to research grant and other funding opportunities. Research if crowdfunding is permitted. Learn more about the 1% for the arts program.

VIII. Adjournment

Audio starts at:
01:50:31

Chair Olds adjourned the meeting at 7:51 p.m.

Leslie Harris, Arts Commission Clerk

2025-2026 Bonney Lake Arts Commission Proposed Work Plan

Adopted September 17, 2025

Number	Year	Category	Description	Assisting City Department(s)	Tentative Completion Date	Notes	Priority	Commission Lead
1		Events	Support the Sumner School District STEM Fair and District Art Show.	Executive	February 21	Held at Bonney Lake High School		Melissa
2		Events	Pinot and Poetry					Charissa, Erin, Lane
3		Classes	Writing workshop for youth			Idea: Live painting events		Wally, McKenna, and Jessica
4		Multimedia	Videos					Lane
5		Multimedia	Maps					Lane
6		Multimedia	Update the brochure					Carrie
7		Public Art	Painted Ducks		September	Complete as part of Beautify Bonney Lake		Melissa
8		Public Art	Paint Trash Cans		April 25	Complete as part of Parks Appreciation Day		Melissa
9		Public Art	Utility Box Art Wraps					Charissa
10		Public Art	Large beach chair					Carrie
11		Public Art	Ascent Park Artwork Selection					City Staff / Commission
12		Public Art	Dog Park Rainbow Bridge					Carrie

2025-2026 Bonney Lake Arts Commission Proposed Work Plan

Adopted September 17, 2025

13		Public Art	Fire Station Art					Carrie
14		Public Art	Mural at Historical Society					Carrie
15		Public Art	Street Banner Program					Jessica
16		City Connections	Administer a "Medal of Arts" annual award to honor an individual or organization that has made a significant contribution to the arts in Bonney Lake	Executive	Spring	Intended to become annual award or recognition; perhaps displayed at Justice Center		Carrie
17		City Connections	Arts Month Proclamation					Carrie
18		City Connections	Prepare and present an Annual Arts Commission Report to the Mayor and Council					Erin

BYLAWS OF THE BONNEY LAKE ARTS COMMISSION

ARTICLE 1:	AUTHORITY - NAME
ARTICLE 2:	MEETINGS
ARTICLE 3:	MISSION
ARTICLE 4:	TERM OF COMMISSION MEMBERS
ARTICLE 5:	OFFICERS
ARTICLE 6:	ATTENDANCE & QUORUMS
ARTICLE 7:	CONDUCT
ARTICLE 8:	AMENDMENTS

ARTICLE 1 – AUTHORITY - NAME

Section 1-Name. The official name of the Commission shall be the “Bonney Lake Arts Commission” as specified in City Council Resolution No. 2356 which created the Arts Commission.

Section 2-Authority. The Arts Commission is an advisory commission to the Mayor and City Council. The Arts Commission has no administrative powers.

ARTICLE 2 - MEETINGS

Section 1-Official Meeting Place. The official meeting place of the Arts Commission shall be in the Bonney Lake Justice & Municipal Center, 9002 Main Street., Bonney Lake, WA 98391, and meetings shall be held there except on such occasions, and at such times, as the Arts Commission may by majority vote otherwise direct.

Section 2-Regularly Scheduled Meetings: The number of meetings as well as dates and times shall be established. Meetings shall be held at least quarterly. Regular meetings will be held on the third (3rd) Wednesday of ~~every month~~ the first month of each quarter at 6:00 p.m. at the Bonney Lake Justice & Municipal Center. Meetings may be cancelled for a lack of business. If a regular meeting falls on a holiday, the meeting may be cancelled or rescheduled. No meeting may be canceled or rescheduled after notice has been sent unless notice of the change is also sent.

Section 3-Special Meetings: Special meetings may be called at any time by the Chair, Vice-Chair, or by the majority of the commission. Notice of special meetings shall be provided to each member at least 24 hours in advance. The notice shall specify the time and place of the special meeting.

Section 4-Open Meetings: All meetings of the Arts Commission shall be open to the public.

Section 5-Staff Liaison. A City of Bonney Lake employee designated by the Mayor shall serve as a liaison and ex-officio member of the Arts Commission.

Section 6-Parliamentary Procedure. Except as provided by these bylaws, Roberts Rules of Order (as amended) shall govern the conduct of all Arts Commission meetings.

ARTICLE 3 - MISSION

Section 1-Mission: As specified in Resolution No. 2356, the mission of the Bonney Lake Arts Commission shall be to advise the Mayor and City Council on matters of the arts and community culture of Bonney Lake; to provide community leadership and assistance in advocating for, developing and promoting the arts in Bonney Lake; and to improve the quality of life and enhance the aesthetic environment of Bonney Lake through the arts.

ARTICLE 4 - TERMS OF COMMISSION MEMBERS

Section 1-Terms: No fewer than five (5) members will be appointed to a term of three (3) years according to Resolution No. 2356, except that initial appointment terms were staggered to avoid all positions becoming vacant at once. In accordance with City code, all board and commission terms expire April 6th. Vacant positions are appointed by the Mayor. There is no limitation to the number of consecutive terms that can be served by any member of the Arts Commission.

Section 2-Commission Vacancies: It shall be the responsibility of the Arts Commission and its members to present the City Clerk and Mayor with written notification of any resignation of any Commission Member. The Mayor shall then fill the vacancy as described in Resolution No. 2356 and Section – 1, Article – 4 of the Bylaws of the Bonney Lake Arts Commission.

Section 3 – Student member terms: Students positions shall be appointed from September 1 – August 31 to align with the school year.

ARTICLE 5 – ORGANIZATION

Section 1-Officers: The Arts Commission shall, at its first scheduled meeting of the year, elect among its members a Chair and a Vice-Chair. The voting of the officers may be by ballot or any other means suitable by the Arts Commission. The results of such election shall be recorded and made public record.

Section 2-Terms of Service of Officers: Officers shall serve a term of one year beginning on the first meeting of the year and ending with the installment of a successor. Officers may serve consecutive terms. Officers may be removed at any time by a majority vote of the commission on record. Removed officers may remain members of the Commission.

Section 3-Compensation: The members of the Arts Commission including the Chair and Vice-Chair shall serve without compensation for the term of their appointment.

Section 4-Powers and Duties of the Officers of the Arts Advisory Commission: The duties and powers of the officers of the Arts Advisory Commission shall be as follows:

A. Chair:

1. Preside at all meetings of the Arts Commission.
2. See that actions of the Arts Commission are followed in accordance with the bylaws of the Bonney Lake Arts Commission.

3. Present the Mayor and City Council with recommendations on behalf of the Arts Advisory Commission.
4. Assure that the interests of the Arts Commission are addressed in a timely manner.
5. Serve as a liaison to the City's designee.

B. Vice-Chair

1. Assume the powers and duties of the Chair in the absence of the Chair.
2. Assist the Chair as requested in the performing the duties of the position.
3. Succeed the Chair, assuming the powers and duties of the Chair if the Chair vacates office prematurely. In this case, a new Vice-Chair shall be elected at the next regular meeting of the commission.

Section 5-Subcommittees. The Arts Commission may create standing and ad hoc committees as necessary. Commission Members may volunteer for standing or ad hoc committees. If there are no volunteers, the Chair of the Arts Commission shall appoint the members of each committee, not to exceed three (3) members. Committees shall complete assigned tasks expeditiously and report findings, in writing, to the entire Arts Commission. No standing or special committee shall have the power to commit the Arts Commission to the endorsement of any action, plan or program without its submission to the body of the Arts Commission.

ARTICLE 6 - ATTENDANCE & QUORUMS

Section 1-Attendance at Meetings: All Members are expected to attend regularly scheduled meetings without notification, and special meetings in accordance with Article 2, Section 3 of the Bylaws of the Bonney Lake Arts Commission. Any commissioner who fails to attend the minimum quarterly meeting in accordance with Article 2, Section 2 without regard for excuse, may be removed from the commission at the recommendation of the commission and the discretion of the Mayor.

Section 2-Absences: All Arts Advisory Commission Members who have prior knowledge of the fact that they will be unable to attend a scheduled Arts Commission meeting shall give notification to the Chair of the Arts Commission, or the Arts Commission Clerk. A member may request that an absence be excused either before or after the absence occurs. Any commissioner with more than three unexcused absences in a calendar year may be removed from the commission at the recommendation of the commission and the discretion of the Mayor.

Section 3-Quorum: Three (3) members of the Commission shall constitute a quorum. If this quorum is satisfied, business may be conducted and voted on by the present members. Any action taken by a majority of those present, when those present constitute a quorum at any regular or special meetings of the Commission, shall be deemed and taken as action of the Commission.

Section 4-Voting: The Arts Commission may pass business by means of a vote. In order for said business to be passed a majority of the present members must vote in favor of approving such business. A tie shall be considered a defeat of the motion.

ARTICLE VII - CONDUCT

Section 1-Conflicts of Interest. Any Arts Commissioner having a direct or indirect interest in or who would benefit from any matter of business must disclose this interest and, if deemed inappropriate by the Commission or required by law or city policy or ordinance, must refrain from participating and voting on the matter at hand.

Section 2-Personal Expression. Any Arts Commissioner has a right to express personal views and opinions pursuant to our Constitutional guarantees of freedom of speech. An individual member is free to voice a position, oral or written, on any issue as long as it is made clear that the member is not speaking as a representative of the City, or as a member of the Arts Commission.

Section 3 – Decorum. All Commissioners, staff and members and the public are expected to conduct themselves in a courteous and respectful manner. Any person using profanity, or making personal or impertinent or slanderous remarks, or becoming boisterous, unruly or disruptive while addressing the Arts Commission or any of its members may be requested to leave the meeting and/or may be barred from further audience before the Commission.

ARTICLE 8 - AMENDMENTS

Section 1-Amentments. The Bylaws of the Bonney Lake Arts Commission may be amended may majority vote of the Commissioners. Any proposed amendment to the bylaws must be submitted in writing to all members of the Arts Commission in advance of the meeting, and considered in an open public meeting before being voted on.

~~Adopted September 24, 2014~~

Adopted September 20, 2023

Proposed Update January 21, 2026