

**Finance Committee Meeting**

**January 13, 2026**

**5:00 PM**

**Minutes**

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<http://www.bonneylake.gov/>

**I. Call to Order**

Deputy Mayor Swatman, called the meeting to order at 5:00 p.m.

**II. Roll Call**

**A. Roll Call**

Elected officials attending were Mayor Carter, Deputy Mayor Swatman, Councilmember Fullerton, and Councilmember Hubler.

Staff members in attendance at the physical location were Administrative Services Director Chuck McEwen, Human Resources Manager Brian Sandler, Assistant to the City Administrator Leslie Harris, City Clerk Sadie Schaneman, and Administrative Specialist II Debbie McDonald.

Staff attending the meeting virtual were Chief Finance Officer Cherie Reierson.

**III. Approval of Corrected Minutes**

None.

**IV. Department Reports/Presentations**

**A. HR Staffing Update**

Human Resource Manager Sandler gave his report:

- Promoted a Maintenance Worker I to a Maintenance Worker II.
- Accounting II position is opened internally.
- Chief Finance Officer Reierson will open the Accounting II position externally.
- Police applications being accepted.
- Accepting internal applications for a Maintenance Worker II position.

**V. Items for Discussion/Action**

**A. Budget Prep - No advanced Material**

Deputy Mayor Swatman wanted to discuss prepping for the upcoming budget cycle and would like to align the six-year budget plan with the two-year cycle.

Some items discussed were:

- Price of Health Care
- Staffing
- Limited Term Employees
- In House City Attorney

Chief Finance Officer Reiersen will have more information in February after the books are closed for 2025.

## VI. Open Committee Discussion

Councilmember Fullerton asked about leak adjustments.

Councilmember Hubler asked if the Alliance for Sustainable Climate Action (A.S.C.A.) could hold their training in May at the City.

Mayor Carter suggested the Public Safety training room or ask East Pierce Fire and Rescue about their new training room.

Deputy Mayor Swatman asked what is the limit for purchasing items without needing Council's approval.

Chief Finance Officer Reiersen responded that there are different levels for needing approval depending on the item. She gave the R.C.W. where the amounts would be listed.

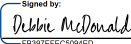
Deputy Mayor Swatman asked for this issue to be placed on a future agenda to discuss.

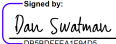
## VII. Public Comments

None.

## VIII. Adjournment

**At 5:31 p.m. the meeting was adjourned by Deputy Mayor Swatman with the common consent of the Committee.**

Signed by:  
  
F8397EFC6304ED  
Debbie McDonald, Administrative  
Specialist II

Signed by:  
  
D85B0FF6A1F84D5  
Dan Swatman, Deputy Mayor

Items presented at the January 13, 2025, Meeting for the record: None

**Note: Unless otherwise indicated, all documents submitted at meetings and workshops are added to the back of the packet the next day. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.**