

Finance Committee Meeting

April 14, 2026
5:00 PM



<http://www.bonneylake.gov/>

AGENDA

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Ste 200, Bonney Lake, Washington.

The public is invited to attend Finance Committee Meetings. Options for attending are provided below.

In-Person: Bonney Lake Justice & Municipal Center at 9002 Main Street East in Bonney Lake

By phone: 323-792-6234 (Meeting ID: 598 245 924#)

By internet: Chrome- [TEAMS Meeting Link](#) (Meeting ID: 242 440 592 944 33)

All public online cameras and microphones will be disabled except during citizen comments. Only staff and presenters will be visible and unmuted during the entire meeting.

I. Call to Order

II. Finance Committee Roll Call

Deputy Mayor Dan Swatman, Councilmember Baldwin, and Councilmember Gwendolyn Fullerton.

III. Approval of Minutes

A. **Approval of Minutes:** March 10, 2026, Finance Committee Meeting Minutes

IV. Department Reports/Presentations

A. HR Staffing Update

V. Items for Discussion/Action

A. Bond Refinance Discussion

B. **AB26-31** - A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending The City's Fee Schedule To Update The Allan Yorke Park Vehicle Parking Fees, Add Concealed Pistol License Fees, And Clarifying Annual Boat Parking Pass Fees, And Repealing Resolution Number 3297.

C. Water Leak Adjustment Discussion

D. Public Safety Tax Discussion

VI. Open Committee Discussion

VII. Public Comments

Public comments can be made in-person, by phone or virtually during this portion of the meeting. Comments are limited to 5

minutes. All who comment will be asked to state their name for the meeting record.

VIII. Adjournment

Anything submitted at the Meeting will be added to the end of the packet the next day.

The City of Bonney Lake does not discriminate on the basis of disability, race, color, or national origin in its programs, services, or activities. If you need language assistance, translation, or an auxiliary aid, service, or policy modification to fully participate, please [email the City Clerk's Office](#) or call at 253-862-8062 (TTY 711) at least 5 business days before the event; later requests will be honored when feasible.

Finance Committee Meeting

**March 10, 2026
5:00 PM**

Minutes



I. Call to Order

Chair Swatman called the meeting to order at 5:03 p.m.

II. Finance Committee Roll Call

Elected officials attending were Deputy Mayor Dan Swatman (Chair), Councilmember Angela Baldwin, and Councilmember Gwendolyn Fullerton.

Staff members in attendance at the physical location were Mayor Terry Carter, Administrative Services and Interim Finance Director Chuck McEwen, Public Services Director Jason Sullivan, Human Resources Manager Brian Sandler, and Administrative Specialist II Debbie McDonald.

Staff members attending the meeting virtual were Assistant to the City Administrator, Leslie Harris.

III. Approval of Minutes

A. Approval of Minutes: February 10, 2026 Finance Committee Meeting

The Finance Committee draft minutes for February 10, 2026, were approved with minor corrections.

IV. Department Reports/Presentations

A. HR Staffing Update

Human Resources Manager Sandler presented the Human Resources report for February 2026.

The Committee discussed and shared their concerns, including:

- Parks Part-time employees.
- Accounting Specialist II was an open position.
- Breaking up Superintendent of Public Works Todd Bright's position into two.

V. Items for Discussion/Action

None.

VI. Open Committee Discussion

Councilmember Fullerton

Chief Finance Officer. Councilmember Fullerton questioned why the Chief Finance Officer was told not to attend the meetings. With this being a budget year, she is needed here at the meetings to answer questions.

Mayor Carter responded with why the Chief Finance Officer was not attending the meetings.

City Taxes. Councilmember Fullerton does not want to raise taxes without first looking at the City Budget to see where we can save money. This may include asking staff to take a payout or each Department find 20% to 30% to cut out of their budget.

Mayor Carter responded that if Departments were asked to cut their budget by 20%, then it will mean having to let staff go.

The Committee discussed and shared their concerns, including:

- Need to hire a City Administrator before the Chief Financial Officer.
- Do not want to wait on hiring.
- Use a Headhunter to hire for both positions.
- Would like to hire someone to do a staffing analysis.

VII. Public Comments

None.

VIII. Adjournment

At 5:52 p.m. the Finance Committee Meeting was adjourned by Deputy Mayor Swatman with the common consent of the Committee.

Debbie McDonald, Administrative
Specialist II

Dan Swatman, Deputy Mayor

City of Bonney Lake, Washington
Finance Committee Agenda Bill (AB)

Agenda Bill Number:

Agenda Item Type: None

Presenter: Brian Sandler, Human Resources Manager

City Strategic Goal Category: None

Department/Division Submitting: ASD Staff

Impacted Departments That Received Notification: None

Full Title/Motion: HR Staffing Update

Short Background Summary:

Monthly staffing update to include hiring, separation and status of recruitments.

Budget Explanation:

N/A

Committee, Board, Commission, & Hearing Examiner Review

Name Of Committee/Commission/Examiner Meeting:

Date of Committee/Commission/Examiner Meeting:

Date of Committee/Commission Public Hearing:

Committee/Commission/Examiner Meeting Decision:

Council Action

Date of Council Workshop

Date of Council Meeting

Date of Council Public Hearing

Human Resources Staffing Update – For Finance Committee

April 14, 2026

Hire Letters

- Caleb Chalcraft, Maintenance Worker II – Water – 04/16/2026
- Jerrod Avellar, Custodian – 04/01/2026

Conditional Letters

- None

Receipt of Applications

- Maintenance Worker I/II – Water, Closes 04/07/2026,
- Public Works Superintendent – Second Interviews 04/13/2026
- Contract Community Case Manager – Interviews held on 04/03/2026
- Police Officer – Ongoing Recruitment
- Youth Sports Official/Umpire – continuous recruitment
- Seasonal Public Works Maintenance Workers (18 positions), closes 06/29/2026 interviews 4/8/26
- Seasonal Parks Ambassadors (6 positions), closes 04/30/2026
- Seasonal Mechanic (1 position), closes 06/30/2026

Recent/Upcoming Separations

- Shailey Wilkinson – Code Enforcement Officer 4/10/26
- Kylie Koszykowski, LTD Parks Maintenance Worker I - 4/16/2026

Out of Class Assignments:

- None

Completed Staffing Changes - 2026

New Hires: 5

Promotions/Transfers: 2

Separations: 7

Completed Part-Time/Staffing Changes – 2026

New Hires/ReHires: 2

Separations: 0

City of Bonney Lake, Washington
Finance Committee Agenda Bill (AB)

Agenda Bill Number:

Agenda Item Type: Agenda Bill

Presenter: Jim Nelson

City Strategic Goal Category: None

Department/Division Submitting: ASD Director

Impacted Departments That Received Notification: Finance
Public Services
Administrative Services

Full Title/Motion: Bond Refinance Discussion

Short Background Summary:

City administration met with Jim Nelson on March 17th to review favorable refinance rates for existing 2016 bonds. Jim will have a powerpoint presentation by April 7th.

Budget Explanation:

Proposed cost savings of Bond repayment as well as Bond reserve fund.

Committee, Board, Commission, & Hearing Examiner Review

Name Of Committee/Commission/Examiner Meeting: Finance Committee

Date of Committee/Commission/Examiner Meeting: 4/14/2026

Date of Committee/Commission Public Hearing:

Committee/Commission/Examiner Meeting Decision:

Council Action

Date of Council Workshop

Date of Council Meeting

Date of Council Public Hearing



City of Bonney Lake

Refunding Bond Information

April 14, 2026 – 5:00 PM

Jim Nelson

Managing Director

Phone: (206) 389-4062

Cell: (206) 713-9354

Email: jnelson@dadco.com

Columbia Center
701 Fifth Avenue, Suite 4050
Seattle, WA 98104
Visit us at dadavidson.com

POSSIBLE REFINANCING BOND TO CONSIDER

1. The City’s outstanding 2016 Water & Sewer Revenue Bonds become callable/prepayable on June 1, 2026.
2. The 2016 Bond proceeds were used to finance a portion of the costs of acquisition, construction, and equipping a new public works building and storage yard, as well as funding a bond reserve fund.
3. Subject to favorable market conditions, the City may have the opportunity to refinance the 2016 Water & Sewer Revenue Bonds for interest cost savings, assuming lower interest rates.
4. If D.A. Davidson and the Bond Attorney begin compiling information and drafting documents related to the refinancing, and market conditions are not favorable (i.e., the City is not achieving their savings goal), then there is no cost to the City.
5. There are related documents that City staff may want to begin preparing soon, such as a 10-year financing forecast and an updated Financial Management Policy.

**NEW ISSUE
BOOK-ENTRY ONLY**

S&P GLOBAL RATING: AA
(See “UNDERWRITING AND LEGAL—Rating”)

In the opinion of Stradling Yocca Carlson & Rauth, a Professional Corporation, Seattle, Washington (“Bond Counsel”), under existing statutes, regulations, rulings, and judicial decisions, and assuming the accuracy of certain representations and compliance with certain covenants and requirements described herein, interest on the Bonds is excluded from gross income for federal income tax purposes and is not an item of tax preference for purposes of calculating the federal alternative minimum tax imposed on individuals and corporations. See “TAX MATTERS” herein for information on tax consequences relating to the Bonds.

\$15,865,000

**CITY OF BONNEY LAKE, WASHINGTON
WATER AND SEWER REVENUE BONDS, 2016**

DATED: Date of Delivery

DUE: December 1, as shown on the inside cover

The City of Bonney Lake, Washington (the “City”), is issuing its Water and Sewer Revenue Bonds, 2016 (the “Bonds”), in fully registered form under a book-entry only system. When issued, the Bonds initially will be registered in the name of Cede & Co., as nominee for The Depository Trust Company (“DTC”), New York, New York. DTC will act as initial securities depository for the Bonds. Individual purchases of the Bonds will be made in the principal amount of \$5,000 or integral multiples thereof within a maturity. Purchasers of beneficial interests in the Bonds (the “Beneficial Owners”) will not receive certificates representing their beneficial ownership interest in the Bonds purchased. The fiscal agent of the State of Washington (the “State”), currently U.S. Bank National Association, will act as the registrar, paying agent, transfer agent and authenticating agent for the Bonds (the “Registrar”).

Interest on the Bonds will be payable semiannually on each June 1 and December 1, commencing June 1, 2017, to the maturity or earlier redemption of the Bonds. The Bonds will mature on the dates and in the amounts and bear interest at the rates set forth on the inside cover. For so long as the Bonds are held in book-entry only form, the principal of and interest on the Bonds will be paid by the Registrar to DTC, which is obligated to remit such payments to its broker-dealer participants for subsequent disbursement to the Beneficial Owners. See “DESCRIPTION OF THE BONDS—Registration and Registrar” and Appendix D—“DTC AND ITS BOOK-ENTRY SYSTEM.”

MATURITY SCHEDULE — See Inside Cover

The Bonds are special fund revenue obligations of the City, payable solely from Net Revenue of the City’s combined water supply and distribution system, sanitary sewage disposal system and stormwater system (together, the “System”) and ULID Assessments, if any, in the Bond Fund. The Gross Revenue and ULID Assessments have been pledged for the payment of the Bonds, the outstanding Parity Bonds and any Parity Bonds which may be issued hereafter, and such pledge constitutes a lien upon Gross Revenue prior and superior to any other liens and charges whatsoever, subject only to Operating and Maintenance Expenses. Additional Bonds may be issued on a parity of lien with the Bonds, subject to certain conditions described herein. See “SECURITY OF THE BONDS.”

The Bonds are not general obligations of the City, and neither the full faith and credit nor the taxing power of the City or of the State of Washington nor any revenues of the City derived from sources other than from the System are pledged to the payment of principal of and interest on the Bonds.

The proceeds of the Bonds will be used to finance a portion of the cost of the acquisition, construction and equipping of a new public works building and storage yard, fund a debt service reserve account, and pay costs of issuance of the Bonds. See “PURPOSE AND USE OF PROCEEDS.”

Certain of the Bonds are subject to redemption prior to their stated maturity dates. See “DESCRIPTION OF THE BONDS—Redemption Provisions and Purchase of Bonds.”

The Bonds are offered when, as and if issued, subject to the approving legal opinion of Stradling Yocca Carlson & Rauth, a Professional Corporation, Seattle, Washington, Bond Counsel. Certain legal matters will be passed upon for the Underwriter by its counsel, Foster Pepper PLLC, Seattle, Washington. It is expected that the Bonds will be available for delivery in New York, New York, through the facilities of DTC or to the Registrar on behalf of DTC by Fast Automated Securities Transfer on or about October 12, 2016.

This cover page contains certain information for quick reference only. It is not a summary of the issue. Investors must read the entire Official Statement to obtain information essential to the making of an informed investment decision.

D.A. DAVIDSON & CO.



BOND MARKET INTEREST RATE TREND

Source: *The Bond Buyer*

10-Year Treasury Notes
(10 year history) *As of 4/3/2026*



SUMMARY OF ESTIMATED SAVINGS

For Discussion Purposes (As of 4/6/2026)

SUMMARY OF ESTIMATED REFINANCING SAVINGS

**Refinancing 2016 Water & Sewer Revenue Bonds (outstanding interest rates of 4.00% to 5.00%)
Call Date/Prepay Date begins on 6/1/2026. Final Maturity Date is 12/1/2041.**

	Estimated All-In True Interest Cost % (1)	Estimated Total Net Savings (1)	Estimated Net Savings in 2026 (1)	Estimated Avg. Annual Net Savings 2027-2041(1)	Estimated Net Present Value Savings % (1) (2)
11/14/2025 Run Date:	3.87%	\$691,024	\$23,224	\$44,520	4.44%
1/15/2026 Run Date:	3.61%	\$967,498	\$32,948	\$62,303	6.35%
2/27/2026 Run Date:	3.35%	\$1,261,470	\$37,920	\$81,570	8.47%
4/6/2026 Run Date (Current Market):	3.83%	\$725,396	\$28,846	\$46,437	4.65%
4/6/2026 Run Date (Current less 0.40%):	→ 3.43%	\$1,172,343	\$35,853	\$75,766	7.80%
4/6/2026 Run Date (Current plus 0.25%):	4.08%	\$440,836	\$14,973	\$28,391	2.75%

Assumptions:

1. Interest cost estimate and savings estimate is preliminary and subject to change.
2. A common target for a refinancing savings goal is to achieve a Net Present Value Saving Percent of 4.00% or greater when you are 7-9 years of the final maturity date. **Over 9 years to the maturity date, target a Net Present Value Savings Percent of 5.00% or greater.**





ESTIMATED ANNUAL SAVINGS (CURRENT MARKET)

As of 4/6/2026, Current Refunding of the City's 2016 Water & Sewer Revenue Bonds

Year	Principal (1)	Interest (1)	Annual Payments (1)	2016 Bonds, 4.00% to 5.00%, 2026-2041	Annual Savings (1)
2026	\$495,000	\$272,229	\$767,229	\$796,075	\$28,846
2027	485,000	522,750	1,007,750	1,055,550	47,800
2028	510,000	498,500	1,008,500	1,052,950	44,450
2029	535,000	473,000	1,008,000	1,054,550	46,550
2030	565,000	446,250	1,011,250	1,055,150	43,900
2031	590,000	418,000	1,008,000	1,054,750	46,750
2032	620,000	388,500	1,008,500	1,053,350	44,850
2033	645,000	357,500	1,002,500	1,050,950	48,450
2034	680,000	325,250	1,005,250	1,052,550	47,300
2035	715,000	291,250	1,006,250	1,052,950	46,700
2036	750,000	255,500	1,005,500	1,052,150	46,650
2037	790,000	218,000	1,008,000	1,055,150	47,150
2038	825,000	178,500	1,003,500	1,051,750	48,250
2039	870,000	137,250	1,007,250	1,053,500	46,250
2040	915,000	93,750	1,008,750	1,053,000	44,250
2041	960,000	48,000	1,008,000	1,055,250	47,250
Total	\$10,950,000	\$4,924,229	\$15,874,229	\$16,599,625	\$725,396
Est. All-In True Interest Cost (1):			3.83%		
Est. Net Present Value Dollar Savings (1):			\$552,246		
Est. Net Present Value Savings % (1) (2):			4.65%		

(1) Preliminary and subject to change.

(2) A common target for a refinancing savings goal is to achieve a Net Present Value Saving Percent of 4.00% or greater when you are 7-9 years of the final maturity date.

Over 9 years to the maturity date, target a Net Present Value Savings Percent of 5.00% or greater.



BOND RATING

A rating helps to achieve a lower interest cost.

A higher bond rating results in lower yields.



Source: D.A. Davidson & Co.

	S&P		Moody's
Highest/Best Quality	AAA		Aaa
High Investment Grade	AA+	↑	Aa1
	AA		Aa2
	AA-		Aa3
Medium Investment Grade	A+		A1
	A		A2
	A-		A3
Low Investment Grade	BB+		Baa1
	BBB		Baa2
	BBB-		Baa3

Source: S&P Global Ratings and Moody's Investors Service



FINANCIAL MANAGEMENT POLICY

A set of policies to:

- ❖ Promote financial integrity
- ❖ Assist elected officials and staff
- ❖ Provides continuity over time

Key strengths of the policy:

- Unrestricted Cash Goal
- Parity Debt Service Coverage Goal
- Timely financial audit reports that occur annually or every two years
- Monthly Financial Reports
- Quarterly Budget Reports
- 10-year Financial Forecast
- Use of a Capital Facilities Plan
- Regular updates to a Utility Rate Study
- Regular updates to a Financial Management Policy



APPENDIX 1

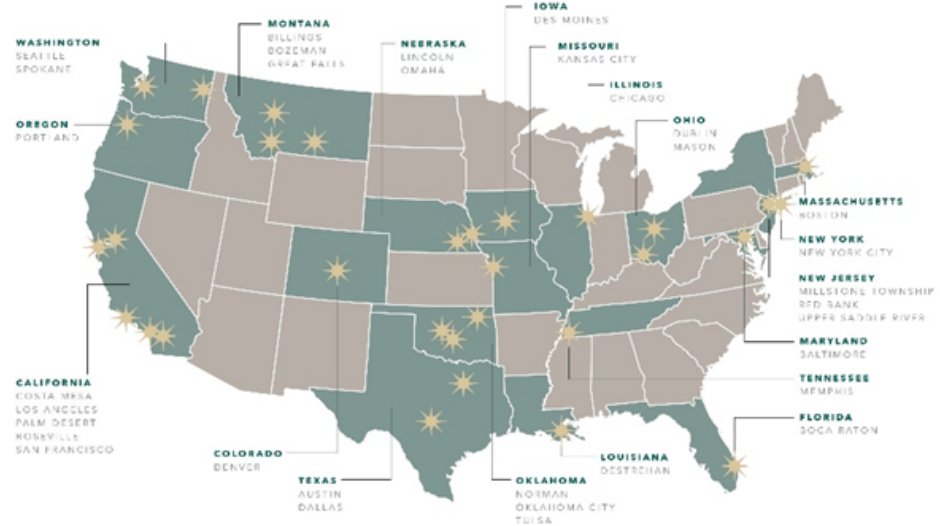


WE PROVIDE BOND FINANCING SERVICES TO WASHINGTON MUNICIPALITIES

1. Our bankers [serve the largest number of cities, counties, and special districts](#) in Washington State. Jim Nelson has served as the bond underwriter to the City of Bonney Lake on their previous bond financings.
2. We are the most active municipal negotiated underwriter, [ranking 1st in Washington State, from 1/1/2020 to 12/31/2025](#) (based on the number of negotiated transactions completed). *source: Refinitiv/LSEG SDC*
3. Our [local financing experience in Pierce County](#) serving Bonney Lake, Sumner, Buckley, Puyallup, Orting, Pacific, Edgewood, Fife, DuPont, East Pierce Fire & Rescue, Central Pierce Fire & Rescue, West Pierce Fire & Rescue, Pierce County, among others.
4. We provide a [wide array of services](#) with our analytics, credit rating insight and expertise, and Washington bond pricing expertise.
5. Our [sales distribution network \(with 45 institutional salespeople, 21 bond traders, and 350 retail salespeople\)](#) work aggressively to achieve a low net borrowing cost for Washington municipalities. We have strong relationships with large institutional buyers, regional banks and trust departments.
6. We work with portfolio and fund managers who actively purchase municipal bonds, as demonstrated by our [1,700 national, regional, and local accounts](#).

D.A. DAVIDSON & COMPANY

- Super-regional investment banking firm with 1,614 employees, across 113 offices, in 30 states.
- As the largest employee-owned, full-service investment firm in the Northwest, our attention is focused fully on our clients, rather than divided between clients and shareholders.
- 3 municipal underwriting desks and 7 bond trading desks: Seattle, Denver and Omaha, along with 4 additional trading desks in Portland, Los Angeles, Dallas, and Kansas City.
- 14 brokerage offices in Washington State.
- Our tremendous institutional sales capabilities provide us with the ability to place our customer's bonds with buyers at all levels. Our retail sales network complements the national institutional sales effort and allow us to place bonds with local investors.





CITES WE SERVE

Seattle	Bonney Lake	Port Townsend	Prosser
Spokane	Monroe	College Place	Ocean Shores
Tacoma	Aberdeen	Hoquiam	Woodland
Kent	Centralia	DuPont	Omak
Spokane Valley	Sunnyside	Burlington	Sultan
Bellingham	Washougal	Liberty Lake	Chelan
Lacey	East Wenatchee	Ephrata	Deer Park
Bremerton	Lake Forest Park	Othello	Forks
Puyallup	West Richland	Chehalis	Goldendale
Bothell	Kelso	Selah	Cashmere
Wenatchee	Ferndale	Gig Harbor	Friday Harbor
Pullman	Port Orchard	Yelm	Leavenworth
Lake Stevens	Snoqualmie	Milton	Cle Elum
Bainbridge Island	Grandview	Duvall	Carnation
Oak Harbor	Cheney	Sequim	Long Beach
Moses Lake	Newcastle	Fircrest	Woodway
Mukilteo	Shelton	Normandy Park	Langley
Mill Creek	Sumner	Starwood	Dayton
Ellensburg	Edgewood	Airway Heights	University Place
Battle Ground	Poulsbo	Brier	Enumclaw
Covington	Fife	Steilacoom	Buckley
Tumwater	Snohomish	North Bend	Okanogan
Kalama	Pacific	Granite Falls	Pasco
Burien			



WATER & SEWER DISTRICTS WE SERVE

Clinton Water District
 King County Water District 49
 Valley Water District
 Olympic View Water & Sewer Dist.
 Whitworth Water District
 Coal Creek Utility District
 Lake Whatcom Water & Sewer Dist.
 Liberty Lake Water & Sewer Dist.
 Ronald Wastewater District
 Columbia Valley Water District
 Highline Water District
 Lakehaven Water & Sewer District
 Mukilteo Water & Wastewater Dist.
 North City Water District
 Lake Stevens Sewer District
 Cross Valley Water District
 Beacon Hill Water & Sewer Dist.
 King County Water District 90
 Lake Chelan Reclamation District
 Sammamish Water District
 Greater Wenatchee Irrigation Dist.

Highlands Water District
 North Perry Avenue Water Dist.
 Douglas County Sewer District
 Silverdale Water District
 Highlands Sewer District
 West Sound Utility District
 East Wenatchee Water District
 King County Water District 20
 Terrace Heights Sewer Dist.
 King County Water District 54
 Lake Meridian Water District
 Valley View Sewer District
 Belfair Water District
 Southwest Suburban Sewer Dist.
 Skyway Water & Sewer District
 Soos Creek Water & Sewer
 Lake Forest Park Water District
 Cedar River Water & Sewer Dist.
 Covington Water District
 Woodinville Water District
 Lakewood Water District



D.A. DAVIDSON'S NW PUBLIC FINANCE TEAM



JIM NELSON
MANAGING DIRECTOR
(206) 389-4062

**30 Years in
Public Finance**

Main Office:
Seattle, WA

Focuses on general municipal finance with cities, counties, and special districts.

Jim and the Company has served as bond underwriter/placement agent to a large number of Washington cities and other municipalities, including Bonney Lake, Sumner, Puyallup, Enumclaw, Buckley, East Pierce Fire & Rescue, Central Pierce Fire & Rescue, West Pierce Fire & Rescue, Valley Water District, Highline Water District, Lakehaven Water & Sewer District, Si View Metropolitan Park District, Key Peninsula Metropolitan Park District, among many others.

Jim is very experienced in assisting Washington municipalities with structuring bond financings and rating presentations. He has completed over 600 financings with a par amount greater than \$6.0 billion.

FINRA Series 50, Series 52 and Series 63 Licenses.
B.A. from the University of Washington.



D.A. DAVIDSON'S NW PUBLIC FINANCE TEAM



Justin Sheldon (Senior Vice President) – Bond underwriter and Bond Trader. Extensive market knowledge and experience to achieve lower interest rates. (Justin has 25 years of experience.)



Maura Lentini (Senior Vice President) – former Moody's rating analyst, assists with rating agency presentations and rating strategies. (Maura has 21 years of experience.)



Crystal Vogl (Senior Vice President) – Disclosure Specialist reviewing Preliminary Official Statements and Official Statements, and assisting with Continuing Disclosure requirements and deadlines. (Crystal has 20 years of experience.)



Gina Pappas (Public Finance Associate) – Specializes in a variety of support functions, compiling information, reviewing offering documents, deal processing, compliance disclosure, and assisting with presentation materials. (Gina has 7 years of experience.)



Suzanne Eide (Senior Vice President) – Bond Structuring/Quantitative Specialist for non voted bonds, voted bonds, refunding bonds, revenue bonds, short-term notes, and assessment bonds. (Suzanne has 20 years of experience.)



REQUIRED DISCLOSURES

General Disclaimers (Educational Information)

(a) D.A. Davidson is not recommending an action to the municipal entity or obligated person; (b) is not acting as an advisor to the municipal entity or obligated person and does not owe a fiduciary duty pursuant to Section 15B of the Exchange Act to the municipal entity or obligated person with respect to the information and material contained in this communication; (c) D.A. Davidson is acting for its own interests; and (d) the municipal entity or obligated person should discuss any information and material contained in this communication with any and all internal or external advisors and experts that the municipal entity or obligated person deems appropriate before acting on this information or material.

Business Promotional Disclaimers (For New Financings or Refinancings)

(a) D.A Davidson seeks to serve as an underwriter on a future transaction and not as a financial advisor or municipal advisor; (b) D.A. Davidson's primary role is to purchase or place securities with a view to distribution in an arm's length commercial transaction with the issuer and it has financial and other interests that differ from those of the issuer and (c) the information provided herein is for discussion purposes only in anticipation of being engaged to serve as underwriter.

Required Disclosure Pursuant to MSRB Rule G-23

An underwriter's primary role will be to purchase as principal, or arrange for the placement of the securities in a commercial arm's length transaction with the issuer, and may have financial and other interests that differ from those of the issuer. In its capacity as underwriter and not as financial advisor, an underwriter may provide incidental financial advisory services at the issuer's request, including advice regarding the structure, timing, terms and other similar matters concerning the issuance. However, an underwriter does not assume any financial advisory or fiduciary responsibilities with respect to the issuer.

Neither this material nor any of its contents may be disclosed, sold, or redistributed, electronically or otherwise, without prior written consent of Davidson Companies. The information presented herein is based on public information we believe to be reliable, prevailing market conditions, as well as our views at this point in time. We make no representation or warranty with respect to the accuracy or completeness of this material. Past performance is not necessarily indicative of future results. Davidson Companies does not assume any liability for any loss which may result from the reliance by any person upon such material. We make no representations regarding the legal, tax, regulatory, or accounting implications of entering into a Transaction.

City of Bonney Lake, Washington
Finance Committee Agenda Bill (AB)

Agenda Bill Number: AB26-31 -
Agenda Item Type: Resolution
Presenter: Chuck McEwen, Administrative Services Director
City Strategic Goal Category: None
Department/Division Submitting: Finance Staff
Impacted Departments That Received Notification: Police Department

Full Title/Motion: A Resolution Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Amending The City's Fee Schedule To Update The Allan Yorke Park Vehicle Parking Fees, Add Concealed Pistol License Fees, And Clarifying Annual Boat Parking Pass Fees, And Repealing Resolution Number 3297.

Short Background Summary:

The City of Bonney Lake currently processes Concealed Pistol Licenses for inside City limits residents. We need to add these fees to the fee schedule. This resolution will also update and expand the parking fees charged to visitors of Allan Yorke Park, and clarify the fees paid for the annual resident boat parking pass.

Budget Explanation:

Committee, Board, Commission, & Hearing Examiner Review

Name Of Committee/Commission/Examiner Meeting: Finance Committee

Date of Committee/Commission/Examiner Meeting: 4/14/2026

Date of Committee/Commission Public Hearing: 4/14/2026

Committee/Commission/Examiner Meeting Decision:

Council Action

Date of Council Workshop

Date of Council Meeting

Date of Council Public Hearing

5/5/2026

RESOLUTION NO. 26-31

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, PIERCE COUNTY, WASHINGTON, AMENDING THE CITY'S FEE SCHEDULE TO UPDATE THE ALLAN YORKE PARK VEHICLE PARKING FEES, ADD CONCEALED PISTOL LICENSE FEES, AND CLARIFYING ANNUAL BOAT PARKING PASS FEES, AND REPEALING RESOLUTION NUMBER 3297.

WHEREAS, the City has started charging for parking at Allan Yorke Park and identified a need to update the parking fees to allow for additional parking time frames; and

WHEREAS, in order to provide convenience for residents inside City limits, the City processes concealed Pistol Licenses; and

WHEREAS, the City lists all of its fees in a uniform fee schedule, adopted by the Council through Resolution No. 3297; and

WHEREAS, this resolution adopts a new Fee Schedule which includes these new and updated fee and replaces Resolution No. 32797 to provide one uniform fee schedule for the City.

NOW THEREFORE, THE CITY COUNCIL OF THE CITY OF BONNEY LAKE, WASHINGTON DOES HEREBY RESOLVE AS FOLLOWS:

Section 1. Adoption of Fee Schedule. Exhibit A to this Resolution is herein adopted and shall be the official fee schedule of the City.

Section 2. Effective Date. This Resolution shall be effective upon its passage.

PASSED by the City Council this 5th day of May 2026.

Terry Carter, Mayor

AUTHENTICATED:

Sadie A. Schaneman, MMC, City Clerk

Exhibit A
City of Bonney Lake
Fee Schedule
Adopted by Resolution No. 3282

This Fee Schedule shall be considered the official fee schedule of the City of Bonney Lake.

Administration

Fees can be combined to the extent that more than one type of charge applies to copies produced in response to a particular request.

1. Public Records Request Fee Schedule

Inspection of records at Justice Center	Free
Photocopies of records	\$0.15 per page
Records scanned into electronic format	\$0.10 per page
Electronic files and attachments uploaded to email, cloud-based storage service, or other means of electronic delivery	\$0.05 per 4 electronic files
Transmission size of public records in an electronic format	\$0.10 per gigabyte (GB)
Scans of large-format sheets-11"x17"-grayscale	.48 per impression, per side*
Scans of large-format sheets-11"x17"-color	.95 per impression, per side*
Maps and prints from plotter-18"x24"-grayscale	\$3.00 per map, per side*
Map and prints from plotter-18"x24"-color	\$6.00 per map, per side*
Maps and prints from plotter-24"x36" grayscale	\$6.00 per map, per side*
Map and prints from plotter-24"x36"-color	\$12 per map*
Maps greater than 24"x36"-grayscale	\$12 per map*
Maps greater than 24"x36"-Color	\$24 per map*
Postage/delivery services and other delivery methods	Actual costs. Advance payment may be required. The city will only provide fax copies if the city incurs no expense for long-distance charges.

*Alternatively, if services are provided by a vendor, then the actual costs of the vendor shall be passed along to the requester. For all other record requests, the city charges the default statutory fees for public records as established in the Revised Code of Washington.

2. Miscellaneous Fees

Certification by the City Clerk	\$10 per cert
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Notary (fee waived if for City business)	\$10 per stamp
Passport Application Fee	Based on Current Prices from the U. S. Department of State
Passport Execution Fee	\$35 per application
Passport Photos	\$15 per person
Passport Adult Renewal Mailing and Convenience Fee	\$15
1-2 Day Express Delivery to Dept of State	\$30.45

City Facility Rentals

1. Rates and Deposits (2-hour minimum)

Facility	Standard Hourly rate	Standard Damage Deposit	Local Nonprofit Hourly rate	Nonprofit Damage Deposit
Senior Center Main Hall	\$50	\$250	\$30	\$125
J&MC Council Chambers/Lobby	\$40	\$250	\$25	\$125
J&MC Meeting Room	\$30	\$250	\$25	\$125
Public Safety Building Training Room	\$40	\$250	\$25	\$125

Given that the rental rate includes the cost of a building monitor, rental rates may be reduced by 50% if a member of rental group is a city employee who agrees to serve as the building monitor at his/her sole expense and is so approved in advance by the City. The Justice & Municipal Center (J&MC) rental rate shall be reduced by 30% if both facilities are rented simultaneously.

The City may retain a portion of the damage deposit if rental activities require city staff to incur additional labor to return the facility to pre-use condition, even though there may have been no physical damage.

2. Park Rentals (BLMC 12.12.055)

Hours of use: Unless authorized in advance for a special event specifically designated by the Mayor or designee, City parks shall be open from dawn to dusk each day except for Allan Yorke Park Field 5, which is open from 8:00am to 9:00pm. No person shall go upon any City park except during open hours.

All picnic/playground rentals are a four-hour block minimum and for groups of more than 25 people. (BLMC 12.12.050). If fields are also included, then there would be a separate field charge.

No. of persons	Fee
1-50	No fee
51-100	\$75.00
101 or more	\$200.00

A reservation through the City is required for groups of more than 25 people (BLMC 12.12.050).

3. Sports Fields (BLMC 12.12.055)

The City reserves the right to preempt block rentals for official city use of the facilities upon advance notice. Refunds for such preemption shall only be made if the impact is for one week or greater. Facilities may be unavailable for use due to weather or other unforeseen causes.

The City has a policy of gender-based nondiscrimination and equal access for community athletics/sports facilities. League block rental of sports fields must be reserved, for a minimum of one week (no partial weeks).

Rental	Fee
Allan Yorke Sport Field #5 (2hr minimum)	\$50 per hour
Other sports fields (2hr minimum)	\$15 per hour
Lights for AYP Field #5	\$20 per hour
Block rental per one week except AYP field #5	\$100
Block rental per one month for all fields except AYP field #5	\$200
Block rental for AYP field #5	Will be charged at the per hour rental rate.

4. Special Events (BLMC 12.12.055)

Tunes at Tapps Booth Fees

Type of Booth	Single (10' X 10')	Single (7 weeks)	Double (10' X 20')	Double (7 weeks)

City of Bonney Lake Fee Schedule

Farmers/Grower (1 st 10 to register FREE)	\$10	\$50	\$15	\$75
Processed Food	\$10	\$50	\$15	\$75
Crafter	\$10	\$50	\$15	\$75
Non-Profit or Club	\$10	\$50	\$15	\$75
Food (Required TPCHD permit)	\$35	\$200	\$50	\$250
Commercial	\$35	\$200	\$50	\$200

Bonney Lake Days Booth Fees

Type of Booth	Single (10' X 10')	Double (10' X 20')	Triple (10' X 30')
Commercial	\$100	\$175	\$225
Food Booth (required TPCHD permit)	\$50	\$75	\$100
Food Truck (self-contained)	N/A	N/A	\$100
Tax Exempt Non-profit or service club and crafters	\$25	\$50	N/A

5. Community Garden

Single Plot \$25

Double Plot \$50

Senior and disabled persons who qualify for a water rate discount under BLMC 13.04.100A, shall receive a 50% discount for a garden plot. Any adult who has a current valid Washington State Electronic Benefits (EBT) food stamps card shall receive a 50% discount for a garden plot. Discounts may not be combined.

Finance

1. Annual Animal Licenses (BLMC 6.04.021)

Type of animal	Fee
Altered adult dog	\$20.00
Unaltered adult dog	\$60.00

City of Bonney Lake Fee Schedule

Altered adult dog (owner over 65 yrs)	\$10.00
Unaltered adult dog (owner over 65 yrs)	\$30.00
Altered adult cat	\$12.00
Unaltered adult cat	\$60.00
Altered adult cat (owner over 65 yrs)	\$ 6.00
Unaltered adult cat (owner over 65 yrs)	\$30.00
License tag replacement	\$ 5.00

The City of Bonney Lake has determined that the best method of identification of animals under current technology is the microchip. Microchipping can be performed by veterinarians. If an animal owner residing inside the Bonney Lake city limits shows proof that their animal has been microchipped, the owner can receive a one-time credit of up to \$10.00 on an animal license. Proof of microchipping on the animal to be licensed is required at the time of licensing.

Dog and cat licenses must be renewed each year and obtained within 30 calendar days of acquisition of the dog or cat. The license shall remain in force for a period of 12 months from the date of issuance, expiring on the last day of the twelfth month. There is no prorating of any license fee. Renewal licenses will retain the original expiration date whether renewed prior to, on, or after their respective renewal month.

2. Alarm Permits (BLMC 8.48.030)

Per Chapter 8.48 BLMC, every security alarm user in the City of Bonney Lake must obtain an alarm permit. Residents and businesses must register their alarm system by submitting an Alarm Program Application form to the City.

Alarm permits are valid for one (1) year and must be renewed annually.

Fee type	Amount
Residential/Commercial	\$24.00
Senior (65 or older)	\$12.00
False alarm fee	\$100.00 per alarm (To be doubled if no valid permit)
False robbery panic alarm	\$200.00 per alarm (To be doubled if no valid permit)

For information on waivers, late fees, appeals, and other details related to false alarm fees, please view BLMC Chapter 8.48.

Please make sure your emergency contact information is up to date with your alarm monitoring company.

3. Miscellaneous Utility Fees (BLMC 13.04.091)

Other Service Charges	Amount
Estimated final bill	\$ 5.00 per request
Change of ownership on utility bill	\$35.00
Duplicate utility bill for tenants	\$45.00
Payment plan setup charge	\$15.00
Returned payment charge (NSF)	\$35.00
Meter read outside standard cycle	\$45.00
Lien fee	\$80.00
Customer Request for Data Download of Water Meter	\$50.00 (Fee will be refunded if data review reveals that the customer has a water leak.)
<u>Credit/Debit card processing fee (charged on all utility billing transactions paid by credit or debit card)</u>	<u>3% of payment</u>

Public Services Department

1. General

- A. The director may authorize refunding of not more than 80 percent of the building permit fee paid when no work has been done under the issued permit.
- B. All fee's paid with a credit/debit card will be charged a 3% convenience fee.
- C. The director may authorize refunding of not more than 80 percent of the fee if the building, civil, or planning application is withdrawn by the applicant prior to approval of the application. The amount of the refund will be based on the amount of effort expended by the city prior to the applicant's request to withdraw the application.
- D. The director is authorized to retain third-party consultants to address peaks in the submittal of applications, review large complex projects, when specific expertise is needed to complete the review of an application, and/or to provide expedited review of applications. When a third-party consultant is engaged by the director, the applicant shall pay a permit fee for each application type reviewed by the consultant that shall be equal to the actual cost billed to the city by the consultant plus an administrative fee in lieu of the permit fee provided in this resolution. The administrative fee shall be equal to 25 percent of the actual cost billed to the city by the consultant.

2. Business Licensing (BLMC 5.08.050)

No person shall engage in business activity in the City without first having obtained a valid license to do so. Application for a license is made by submitting an application and city addendum form to the Business Licensing Service of the State Department of Revenue. The application shall include payment of the license fee prescribed by this section, and the Business Licensing Service handling fee. Every license granted for engaging in business in Bonney Lake shall be posted in a conspicuous place in the place of business of the licensee. Any such license issued shall be personal and nontransferable. In case business is transacted at two or more separate places by one licensee, a separate license for each place of business shall be required. A change of place of business shall require the filing of a new application with the Business Licensing Service and, upon approval by the City of the new place of business, a new license shall be issued for the new place of business.

Public Services Fees, Table 1.

Type of License	Fee
General Business License	\$60.00
Non-Profit Business License	No Fee
Home Occupation Business License, reported gross income 0-\$10,000	No Fee
Home Occupation Business License, reported gross income over \$10,000	\$60.00
Non-resident business license reported gross income 0-\$10,000	No license required
Non-resident business license reported gross income over \$10,000	\$60.00
Registering your business trade name	\$ 5.00

3. Fireworks Permits (BLMC 5.14.050)

An application for a permit to sell fireworks shall be made in writing to the Community Development Director (normally processed at the permit center, on forms provided for that purpose) from January 2nd through January 31st of the year for which the permit is sought. Permit fees, inspection, and site plan review charges shall be charged as required by resolution of the City Council. The applicant shall include with the application the following:

- A. A completed Bonney Lake business license application and fee; and
- B. A copy of the signed and approved State License Application for Retail Firework Temporary Structure Permit; and
- C. A copy of the signed and approved Washington State Patrol Fire Protection Bureau, Office of the State Fire Marshal-issued Fireworks Temporary Structure License Permit (with printed permit number); and
- D. A copy of the lease agreement or permission from the property owner for the site location; and a site plan diagram of the proposed sale location; and a certificate of insurance as required by BLMC 5.14.070.

Fireworks Permit Fee (BLMC 3.68.030) \$100.00

4. Building Permit Fees (BLMC 3.68.030)

- A. Permit fees for construction shall be charged in conformance with this section as authorized by the International Building Code (IBC), the International Residential Code (IRC), the International Fire Code (IFC), the International Energy Conservation Code (IECC), the International Mechanical Code (IMC), the International Property Maintenance Code (IPMC), the International Fuel Gas Code (IFGC), the International Existing Building Code (IEBC), and the Uniform Plumbing Code (UPC) as adopted in BLMC 15.04.020. The value to be used in computing the building permit and building plan review fees shall be the total value of all construction work for which the permit is issued as well as all finish work, painting, roofing, electrical, plumbing, heating, air conditioning, elevators, fire extinguishing systems, and any other pertinent equipment. Fees shall be calculated from the current building valuation data as published by the International Code Council in effect at the time of permit application, with the exception of published footnotes and the valuation as set forth in this section.
- B. All fee's paid with a credit card will be charged a 3% convenience fee
- C. Computation of fees for mobile homes located on individual lots shall be the same as for conventional houses.
- D. Structures not classified as buildings such as retaining walls, dog kennels, decks, signs, docks and the like shall be charged fees based on the actual cost of labor and materials according to subsection H of this section.
- E. When submittal documents are required, a plan review fee shall be paid at the time of submitting the documents for plan review.
- F. The plan review fees specified in Public Services Fees, Table 3 of this section are separate fees from the permit fees specified in Public Services Fees, Table 2 of this section.

Permit fees are not required for work exempt from permits as provided in IBC Section 105.2 as modified in BLMC 15.04.082€ and (F), IRC Section R105.2 as modified in BLMC 15.04.083(E) and (F), IMC Section 106.2, IEBC Section 105.2, or UPC Section 10

G. 4.

- H. The permit and plan review fees for the addition to any building shall be computed on the same basis as the building permit. The fee for each building permit shall be as set forth in the table below:

Public Services Fees, Table 2

Total Valuation	Building Permit Fee
\$1.00 to \$500.00	\$28.20
\$501.00 to \$2,000.00	\$28.20 for the first \$500 plus \$3.66 for each additional \$100, or fraction thereof, to and including \$2,000
\$2,001.00 to \$25,000.00	\$83.10 for the first \$2,000 plus \$16.80 for each additional \$1,000, or fraction thereof, to and including \$25,000
\$25,001.00 to \$50,000.00	\$469.50 for the first \$25,000 plus \$12.12 for each additional \$1000 or fraction thereof, to and including \$50,000
\$50,001.00 to \$100,000.00	\$772.50 for the first \$50,000 plus \$8.40 for each additional \$1,000, or fraction thereof, to and including \$100,000
\$100,001.00 to \$500,000.00	\$1,192.50 for the first \$100,000 plus \$6.72 for each additional \$1,000, or fraction thereof, to and including \$500,000
\$500,001.00 to \$1,000,000.00	\$3880.50 for the first \$500,000 plus \$5.70 for each additional \$1,000, or fraction thereof, to and including \$1,000,000
\$1,000,001.00 and up	\$6730.50 for the first \$1,000,000 plus \$3.78 for each additional \$1,000, or fraction thereof

5. Other Inspection, Permits and Associated Fees (BLMC 3.68.030)

Public Services Fees, Table 3

Request	Fee
Mechanical Permit	15% of the building permit fee as determined by the valuation schedule above
Plumbing Permit	15% of building permit fee as determined by the valuation schedule above
Permits requiring plan review and inspections that are required by the Washington State Energy Code	\$60 plan review and inspection fee
Technology Fee	3% of the building permit fee as determined by the valuation schedule above
Inspections outside of normal business hours (minimum charge-one hour)	\$100 per hour
Reinspection fees (minimum charge-one hour)	\$100 per hour

Inspections for which no fee is specifically indicated (minimum-one hour)	\$100 per hour
Standalone residential (not associated with a building permit) mechanical and plumbing permits	\$100
Standalone commercial (not associated with a building permit) mechanical and plumbing permits	Based on the fee as set forth in the valuation schedule above
Change of use/change of occupancy permit	\$250
Final inspection only permit (e.g. permit expired, failed final inspection, never received final, etc.)	\$100 or 25% of underlying permit fee, whichever is greater
Encroachment permits	\$35

6. Plan Review (BLMC 3.68.030)

Public Services Fees, Table 4

Plan Review	Building plan review fees shall be 65% of the building permit fee as set forth in the valuation schedule above
Expedited Plan Review	An additional 65% of the building permit fee as set forth in the valuation schedule above
International Residential Code base plans for one and two family dwellings	\$500
Revised plans submitted during the plan review process which have uncorrected plan review items shall require additional plan review fees on the third submittal	\$100 per hour with a minimum of one hour
Additional plan review required by changes, additions, or revisions to plans (minimum one hour)	\$100 per hour

7. Civil Fees (BLMC 3.68.030)

Public Services Fees, Table 5

Traffic Impact Analysis	Fee
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City of Bonney Lake Fee Schedule

Level I – Scoping	\$750 for city processing and review
Level II -Analysis	\$1,500 for city processing and review of up to 5 intersections impacted by a project; \$500 for each additional review. For all additional intersections required to be analyzed beyond 5, the city engineer shall estimate the additional review fee which shall be paid as a deposit, billed at \$100 per hour. The applicant shall obtain the TIA from a qualified professional transportation planner or engineer

Public Services Fees, Table 6

Water Booster Pump and Sewer Lift Stations	Fee
Engineering review	\$8,000
Permit	\$500
First Resubmittal	\$200
Second Resubmittal	\$400
Third and subsequent resubmittals	\$800

Public Services Fees, Table 7

Civil Infrastructure Engineering Review- Water, Sewer, Street	Fee
Short subdivision two-three lots	
Inside City of Bonney Lake	\$1,500
Outside City of Bonney Lake	\$500
Short subdivision four – nine lots	
Inside City of Bonney Lake	\$3,500
Outside City of Bonney Lake	\$2,250
Subdivision	
Inside City of Bonney Lake	\$4,000 plus \$40 per lot
Outside of City of Bonney Lake-Water and Sewer only	\$2,000 plus \$40 per lot
Commercial and Multifamily	
Inside City of Bonney Lake	\$4,500
Outside City of Bonney Lake	\$3,000
Commercial and Multifamily with fire flows greater than 2,500 gallons per minute	
Inside City of Bonney Lake	\$12,000
Outside City of Bonney Lake	\$9,000

Civil Infrastructure permit	\$500
Grease Interceptors (includes review, permit and inspection)	
Inside City of Bonney Lake	\$250
Outside City of Bonney Lake	\$500
Retrofit underground automatic fire extinguishing systems (includes review, permit and inspection)	
Inside City of Bonney Lake	\$250
Outside City of Bonney Lake	\$500
Traffic Signal Light	
Engineering Review	\$8,000
Permit	\$500
Utility Extension only-inside and outside city of Bonney Lake (includes review, permit and inspection)	
Less than 200 feet	\$2,500
200 feet or more	\$3,500
Connection to the public system (includes review, permit and inspection)	
Inside City of Bonney Lake	\$250
Outside City of Bonney Lake	\$500
Resubmittals	
1 st resubmittal	\$100
2 nd resubmittal	\$200
3 rd and subsequent submittal	\$500

8. Civil Inspection Fees (BLMC 3.68.030)

Civil Inspection Fees shall be 3% of infrastructure development costs, including lift stations and booster pumps. The Public Services Director is authorized to establish reasonable unit costs for various water, sewer, stormwater, street, retaining wall, and miscellaneous improvement components upon which the inspection fee shall be based. Said inspection fee schedule shall be periodically reviewed and updated.

9. Stormwater Fees (BLMC 3.68.030)

Public Services Fees, Table 8

Stormwater Permits	Fee
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City of Bonney Lake Fee Schedule

Residential proposing new and/or replace impervious surface under 2,000 square feet	\$200
Residential proposing new and/or replaced impervious surface between 2,000 – 4,999 square feet	\$400
Residential proposing new and/or replaced impervious surface of 5,000 square feet or more	\$750
Commercial proposing new and/or replaced impervious surface under 2,000 square feet	\$500
Commercial proposing new and/or replaced impervious surface between 2,000 – 4,999 square feet	\$2,500
Commercial proposing new and/or replaced impervious surface of 5,000 square feet or more	\$4500

Public Services Fees, Table 9

Grading cut and fill	Fee
Zero – 249 cubic yards outside of jurisdiction of Shoreline Code – BLMC Title 16, division III	Free
Zero – 249 cubic yards within jurisdiction of Shoreline Code-BLMC Title 16, division III	\$500
250 – 999 cubic yards	\$1,500
1,000 – 49999 cubic yards	\$2,500
50,000 cubic yards or more	\$2,500 plus the cost of any special monitoring and inspection. The City Engineer shall estimate the preliminary monitoring and inspection fee, calculated at \$100 per hour, which shall be paid in advance as a deposit against the final total fee
Right of Way Vacation	\$1,400

10. Planning Fees (BLMC 3.68.030)

Public Services Fees, Table 10

Accessory Dwelling Units	\$100
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City of Bonney Lake Fee Schedule

Appeal of Administrative Decision	\$1,000
Clearing, Vegetation, and Tree Removal	\$250
Comprehensive Plan Amendments	
Comprehensive Plan Text Amendment	\$3,000
Comprehensive Plan Map Amendment	
Less than one Acre	\$675
One to three acres	\$2,000
More than three acres	\$4,000
Development Code Amendment	\$2,500
Critical Area Reviews and Permits	
Critical area reports (wetland, Hydrogeologic, Geologic Hazard, Habitat conservation, etc.)	\$800 per report
Critical Area Permit	\$750
Mitigation Monitoring Report	\$100
Critical Areas Reasonable Use Exception	\$3,000
Critical Area Exemption	\$50
Critical Area Signage	\$3.00 per sign
Design Review Processing	
Projects Exempt from SEPA	\$1,350
Projects not Exempt from SEPA (Fee does not include SEPA Review)	\$6,750
Development Agreements	
Initial Agreement	\$1,500 plus reimbursement of all legal, publication, and recording costs for the agreement
Amendments	\$750 plus reimbursement of all legal, publication, and recording costs for the agreement amendment
Divisions of Land	
Boundary Line Adjustments	\$1,950
Short Subdivisions-Preliminary	\$2,000 plus \$70 per lot
Short Subdivisions-Final	\$1,000 plus \$70 per lot
Subdivision-Preliminary	\$4,000 plus \$110 per lot
Subdivision-Final	\$2,000 plus \$110 per lot
Plat or short-plat Alteration or Vacation	\$1,500
Application or Permit Extension	\$500
Development Code Interpretation	\$500
Hearing Examiner's costs not otherwise specified	\$135 plus actual Hearing Examiners costs
Minor Amendment to a permit	\$400

Mailing Fee	\$1.50 per the number of notices mailed out by the City
Resubmittal Fees	
First Resubmittal	\$100
Second Resubmittal	\$200
Third Resubmittal and subsequent resubmittals	\$500
Public notification signs	\$90 per sign
Preapplication Meetings	
First meeting	\$300
Subsequent meetings	\$500
Legal Review	
Applies whenever legal review or legal work is required for a permit or application, including but not limited to preparing or reviewing franchise agreements, right of way vacations, development agreements, preparation or review of real estate documents such as easements or covenants, agreements for right of way encroachments, or when necessary to prepare or approve warranty or bonding documents for right of way work.	Reimbursement of actual legal costs of the City

11. SEPA Environmental Review (BLMC 3.68.030)

Public Services Fees, Table 11

Associated with the Construction of or Addition to a Single detached residential structure	\$500
Associated with a Boatlift, Dock, or Similar Accessory structure for a detached residential structure	\$200
Attached residential structures, Commercial Public Facilities, Mixed Use Projects, and Divisions of land	\$1,500
Environmental Impact Statement	\$2,000 plus cost of EIS. If the Mayor authorizes City staff or a city consultant to prepare the EIS, the Director(s) shall estimate the cost, which amount the applicant shall pay as a deposit plus the \$1,000 processing and review fee. After EIS is complete, the city shall bill

	the applicant (or remit as the case may be) for the City's total EIS preparation cost, including overhead, minus the deposit.
Addendum review	\$330
SEPA Appeal	\$4,000
Shoreline permits and Exemptions	
Shoreline Substantial Development Permit	\$2,200
Shoreline Conditional Use Permit	\$3,000
Shoreline Variance	\$3,000
Shoreline Letter of Exemption (SEPA required)	\$200
Shoreline Letter of Exemption (SEPA Exempt)	\$50

12. Signs (BLMC 3.68.030)

Public Services Fees, Table 12

Sign Permit	\$150
Comprehensive Sign Permit Review	\$500

13. Site Plan Review (BLMC 3.68.030)

Public Services Fees, Table 13

Single Family Home	\$100
All Others	\$500
Use Permits	
Conditional Use Permit	\$1,500
Temporary Use Permit	
Event	\$100
Business	\$200
Residence/Travel Trailer	\$250
Wireless Communication Facility	
Administrative Wireless Permit	\$2,000
Eligible Facilities Modification	\$500
Zoning Reclassification	\$2,000 plus \$135 per Acre
Zoning Variance	\$3,000

14. Code Enforcement (BLMC 14.130.090)

Public Services Fees, Table 14

Voluntary Correction Agreement (VCA)	\$500 plus any recording fees. The cost of the fee can be paid in installments over the life of the VCA; provided, that the full fee must be paid before the VCA expires
Extension of VCA	\$150 if requested prior to expiration of compliance deadline, plus any recording fee
VCA Amendment	\$250 plus any recording fee

Police Department

Fees can be combined to the extent that more than one type of charge applies to copies produced in response to a particular request.

Fingerprinting – Inked hard copies (non-criminal)	\$10.00 + tax per card
Printed police incident/collision reports (No charge for involved parties)	\$0.15 per page
Color copies/pictures	\$0.15 per page
Reports	\$0.10 per scanned
Electronic files and attachments uploaded to email, digital photographs; cloud-based storage service, or other means of electronic delivery	\$0.05 per 4 electronic files
Transmission size of public records in an electronic format	\$0.10 per gigabyte (GB)
Body Worn Camera or In-Car Camera video & audio where redacting, altering, distorting, pixilating, suppressing, or otherwise obscuring any portion of a body worn camera video or in-car camera video is necessary as allowed under RCW 42.56.240 (14)(II)	\$52.00 per hour- prorated charge applies for less than a full hour for non-directly involved parties.
Peddler Fee	\$50
Resident Boat Launch Parking Pass	\$40-/year + tax and vendor fees
Vehicle Parking at Allan Yorke Park (0-4 hrs)	\$4.00 + tax and vendor fees/ <u>transaction fee from vendor</u>
Vehicle Parking at Allan Yorke Park (All Day — more than 4 hours <u>4+ hours</u>)	\$ 10.00 + tax and vendor fees/ <u>transaction fee from vendor for each additional hour</u>

City of Bonney Lake Fee Schedule

<u>Vehicle parking at Allan Yorke Park (All Day)</u>	<u>\$10.00 + tax and vendor fees/transaction fee from vendor</u>
<u>Vehicle Parking at Allan Yorke Park (Season pass)</u>	<u>\$50.00 per calendar year + tax and vendor fees/transaction fee from vendor</u>
<u>Original CPL (Concealed Pistol License) – For City limit residents only</u>	<u>\$48.00</u>
<u>Renewal of CPL – For City limit residents only</u>	<u>\$32.00</u>
<u>Late renewal of CPL (up to 90 days expired) – For City limit residents only</u>	<u>\$42.00</u>
<u>CPL Lamination</u>	<u>\$2.50 per lamination</u>

City of Bonney Lake Fee Schedule

Allan Yorke Park — Paid Parking Season Pass	\$50.00 per calendar year + tax and vendor fees
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Vehicle parking rates also apply to vehicles towing a watercraft trailer. The fee for a Resident Parking Pass includes the fee to launch watercraft at Allan Yorke Park.

City of Bonney Lake, Washington
Finance Committee Agenda Bill (AB)

Agenda Bill Number:

Agenda Item Type:

Agenda Bill

Presenter:

Chuck McEwen, Administrative Services
Director

City Strategic Goal Category:

Water Resource Vision

Department/Division Submitting:

Admin

**Impacted Departments That Received
Notification:**

Finance
Public Services
Administrative Services

Full Title/Motion: Water Leak Adjustment Discussion

Short Background Summary:

The Bonney Lake Municipal Code and Administrative Water Leak Policy was amended on March 14, 2023. During the April 7, 2026, Council Meeting, a resident presented to Council an issue with a water leak adjustment that was denied. Council asked for a discussion to be brought to the Finance Committee to discuss possibility of amending the water leak adjustment code to further help residents.

Budget Explanation:

Committee, Board, Commission, & Hearing Examiner Review

Name Of Committee/Commission/Examiner Meeting: Finance Committee

Date of Committee/Commission/Examiner Meeting: 4/14/2026

Date of Committee/Commission Public Hearing:

Committee/Commission/Examiner Meeting Decision:

Council Action

Date of Council Workshop

Date of Council Meeting

Date of Council Public Hearing

City of Bonney Lake, Washington
Finance Committee Agenda Bill (AB)

Agenda Bill Number:

Agenda Item Type: None

Presenter: Dan Swatman, Deputy Mayor

City Strategic Goal Category: Public Safety Vision

Department/Division Submitting: Admin

Impacted Departments That Received Notification: Police Department

Full Title/Motion: Public Safety Tax Discussion

Short Background Summary:

Council asked for Public Safety Tax to be discussed as a possible option for revenue

Budget Explanation:

Committee, Board, Commission, & Hearing Examiner Review

Name Of Committee/Commission/Examiner Meeting: Finance Committee

Date of Committee/Commission/Examiner Meeting: 4/14/2026

Date of Committee/Commission Public Hearing:

Committee/Commission/Examiner Meeting Decision:

Council Action

Date of Council Workshop

Date of Council Meeting

Date of Council Public Hearing
