

Finance Committee Meeting

July 14, 2026
5:00 PM



<http://www.bonneylake.gov/>

AGENDA

Location: Bonney Lake Justice & Municipal Center, 9002 Main Street East, Ste 200, Bonney Lake, Washington.

The public is invited to attend Finance Committee Meetings. Options for attending are provided below.

In-Person: Bonney Lake Justice & Municipal Center at 9002 Main Street East in Bonney Lake

By phone: 323-792-6234 (Meeting ID: 598 245 924#)

By internet: Chrome- [TEAMS Meeting Link](#) (Meeting ID: 242 440 592 944 33)

All public online cameras and microphones will be disabled except during citizen comments. Only staff and presenters will be visible and unmuted during the entire meeting.

I. Call to Order

II. Finance Committee Roll Call

Deputy Mayor Dan Swatman, Councilmember Baldwin, and Councilmember Gwendolyn Fullerton.

III. Agenda Modifications

IV. Approval of Minutes

A. **Approval of Minutes:** May 12, 2026, Finance Committee Meeting Minutes

V. Department Reports/Presentations

VI. Items for Discussion/Action

A. Upcoming Budget Update (No Advanced Material)

B. Council Policies And Procedures Updates (No Advanced Material)

VII. Open Committee Discussion

VIII. Public Comments

Public comments can be made in-person, by phone or virtually during this portion of the meeting. Comments are limited to 5 minutes. All who comment will be asked to state their name for the meeting record.

IX. Adjournment

Anything submitted at the Meeting will be added to the end of the packet the next day.

The City of Bonney Lake does not discriminate on the basis of disability, race, color, or national origin in its programs,

services, or activities. If you need language assistance, translation, or an auxiliary aid, service, or policy modification to fully participate, please [email the City Clerk's Office](#) or call at 253-862-8062 (TTY 711) at least 5 business days before the event; later requests will be honored when feasible.

Finance Committee Meeting

May 12, 2026

5:00 PM

Minutes



<http://www.bonneylake.gov/>

I. Call to Order

Chair Swatman, called the Finance Committee meeting to order at 5:00 p.m.

II. Finance Committee Roll Call

Elected officials attending were: Deputy Mayor Dan Swatman (Chair), Councilmember Angela Baldwin, and Councilmember Kerri Hubler.

Staff members in attendance at the physical location were: City Administrator John Vodopich, Administrative Services Director/Interim Finance Director McEwen, Public Services Director Jason Sullivan, Acting Assistant Police Chief Ryan Harberts, Assistant to the City Administrator Leslie Harris, and Administrative Specialist II Debbie McDonald.

Staff members attending virtual: Human Resources Manager Brian Sandler.

III. Agenda Modifications

Councilmember Baldwin moved to add the HR Staffing Report to the agenda under Department Reports as item "A" . Councilmember Hubler seconded the motion.

Motion Approved 3 – 0.

IV. Approval of Minutes

A. **Approval of Minutes:** April 14, 2026, Finance Committee Meeting Minutes

Minutes from the April 14, 2026, Finance Committee Meeting were approved.

V. Department Reports/Presentations

A. Human Resources Staffing Report

Human Resources Manager Brian Sandler gave an overview of the Human Resources Staffing Report. The Committee discussed and shared their concerns, including:

- Will the Interim Senior Center Director want the position.
- When will recruitment happen for a Senior Center Director and a Chief Finance Officer.
- When is City Administrator Vodopich leaving.
- How long should it take to onboard a new City Administrator.

VI. Items for Discussion/Action

- A. **AB26-28** - An Ordinance Of The City Council Of The City Of Bonney Lake, Pierce County, Washington, Relating To The Implementation Of A Public Safety Sales And Use Tax For Criminal Justice Purposes; Adding A New Chapter 3.46 Public Safety Sales And Use Tax To The Bonney Lake Municipal Code; Providing For Severability And Corrections; And Establishing An Effective Date.

City Administrator Vodopich gave an overview of the Public Safety Tax. The Committee discussed and shared their concerns, including:

- Not a lot of support from City Council.
- Don't want to add more taxes to the citizens.
- Budget Deficit

The Committee agreed to table the item for a few months.

- B. Water Leak Adjustment Discussion

Administrative Services Director/Interim Finance Director McEwen gave an overview of the policy dealing with water leak adjustments. The Committee discussed and shared their concerns, including:

- Look at special circumstances.
- Hard to write a policy that will cover all situations.
- Allow a percentage every three years.
- What do staff think is the best way to handle adjustments.

The Committee agreed to have staff update the policy and bring it back to the Finance Committee.

- C. **AB26-39** - Out of State Travel - Detective Vance

Interim Assistant Police Chief Harberts gave an overview of Out of State Travel for Detective Vance.

Committee had no comments.

The Committee agreed to send the item to Consent Agenda.

D. AB26-43 - Out of State Travel - Executive Department

City Administrator Vodopich gave an overview of the Out of State Travel for Assistant to the City Administrator Leslie Harris. The Committee discussed and shared their concerns, including:

- Why going to both AWC and ICMA.
- Is supported because it is in the budget.

The Committee agreed to send the item to Consent Agenda.

VII. Open Committee Discussion

None.

VIII. Public Comments

None.

IX. Adjournment

At 5:57 p.m. the Meeting was adjourned by Deputy Mayor Swatman with the common consent of the Committee.

Debbie McDonald, Administrative
Specialist II

Dan Swatman, Deputy Mayor

Items presented at the May 12, 2026, Meeting for the record:

1. HR Staffing Report – Human Resources Manager Brian Sandler.

Note: Unless otherwise indicated, all documents submitted at meetings are added to the back of the packet the next day. For detailed information on agenda items, please view the corresponding Agenda Packets, which are posted on the city website and on file with the City Clerk.

City of Bonney Lake, Washington
Finance Committee Agenda Bill (AB)

Agenda Bill Number:

Agenda Item Type: None

Presenter: Dan Swatman, Deputy Mayor

City Strategic Goal Category: None

Department/Division Submitting: Admin

Impacted Departments That Received Notification: None

Full Title/Motion: Upcoming Budget Update (No Advanced Material)

Short Background Summary:

Discussion on the upcoming budget

Budget Explanation:

Committee, Board, Commission, & Hearing Examiner Review

Name Of Committee/Commission/Examiner Meeting: Finance Committee Meeting

Date of Committee/Commission/Examiner Meeting: 7/14/2026

Date of Committee/Commission Public Hearing:

Committee/Commission/Examiner Meeting Decision:

Council Action

Date of Council Workshop

Date of Council Meeting

Date of Council Public Hearing

City of Bonney Lake, Washington
Finance Committee Agenda Bill (AB)

Agenda Bill Number:

Agenda Item Type: None

Presenter: Dan Swatman, Deputy Mayor

City Strategic Goal Category: None

Department/Division Submitting: Admin

Impacted Departments That Received Notification: None

Full Title/Motion: Council Policies And Procedures Updates (No Advanced Material)

Short Background Summary:

Discussion on updates to council policies & procedures

Budget Explanation:

Committee, Board, Commission, & Hearing Examiner Review

Name Of Committee/Commission/Examiner Meeting: Finance Committee Meeting

Date of Committee/Commission/Examiner Meeting: 7/14/2026

Date of Committee/Commission Public Hearing:

Committee/Commission/Examiner Meeting Decision:

Council Action

Date of Council Workshop

Date of Council Meeting

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